

**FINAL SUMMARY MINUTES – REORGANIZATION MEETING – MAY 17, 2011  
ELMWOOD PARK BOARD OF EDUCATION**

The Reorganization Meeting of the Elmwood Park Board of Education was held on Tuesday, May 17, 2011, at 8:05 p.m. in the Memorial High School Media Center.

Present were: Sandra Balistrieri, Michael Bufis, Keith Cannizzo, Douglas DeMatteo, Louise Gerardi, Claire Kalinowski, Jennifer Pellegrine, Arlene Rudmann, and Lori Sproviero. Also present were Richard D. Tomko, Superintendent of Schools, and Patricia Otten, Confidential Executive Secretary for the taking of minutes. Mayor Richard Mola was also present to administer the oaths of office. Councilman Frank Caramagna was also present.

The meeting was opened with a prayer seeking divine guidance in the deliberation of the school trustees that evening followed by the Pledge of Allegiance to the Flag, and the reading of the Statement of Compliance, which is hereby incorporated. “The Annual Reorganization Meeting of the Elmwood Park Board of Education has been scheduled for Tuesday, May 17, 2011, at 8 P.m. in the Memorial High School Media Center”.

William P. Moffitt, Board Secretary/Business Administrator, announced the results of the recent Annual School Election, a copy of which is attached hereto.

Plaques were presented by Board President Jennifer Pellegrine to board members Michael Bufis, Douglas DeMatteo, and Arlene Perna-Rudmann, the outgoing Board Vice-President. Superintendent Richard D. Tomko presented a [plaque to Jennifer Pellegrine, the outgoing Board President. Newly re-elected members Douglas DeMatteo and Arlene Perna-Rudmann, and newly elected Kathleen Policano, were sworn in by Mayor Richard Mola.

**Item 9**

Board Secretary. William P. Moffitt, called for nominations of President.

**Nomination of President**

Motion of Mrs. Balistrieri, which was Seconded by Mr. DeMatteo, as to item 9, Nomination of President.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED:                                 that **CLAIRE KALINOWSKI** be elected to serve as **PRESIDENT** of the Elmwood Park Board of Education commencing May 17, 2011, and terminating at the last meeting prior to the Reorganization Meeting of 2012.

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**Item 11**

Motion of Mr. Cannizzo, Seconded by Ms. Pellegrine, as to item 11, Nomination of Vice-President.

Vote: Approved unanimously by roll call vote of the members present.

**Nomination of Vice President**

BE IT RESOLVED:	that <b>LORI SPROVIERO</b> be elected to serve as <b>VICE PRESIDENT</b> of the Elmwood Park Board of Education commencing May 17, 2011, and terminating at the last meeting prior to the Reorganization Meeting of 2012.
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After the presentation of plaques and election of President and Vice-President, by motion of Mr. Cannizzo, which was seconded by Mrs. Pellegrine, the board recessed from 8:25 p.m. and reconvened at 8:421 p.m.

Vote: Approved unanimously by roll call vote of the members present

**Item 12**

**Signature of President and Vice-President**

Motion of Mr. Cannizzo, Seconded by Mrs. Balistreri, as to item 12, Signature of President and Vice-President.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED:	that <b>CLAIRE KALINOWSKI</b> duly elected <b>PRESIDENT</b> of the Elmwood Park Board of Education, and <b>LORI SPROVIERO</b> , duly elected <b>VICE-PRESIDENT</b> of the Elmwood Park Board of Education be and are hereby authorized to sign all such school warrants as shall be approved by the Board of Education, and to execute such other instruments requiring the signature of the <b>PRESIDENT</b> and <b>VICE-PRESIDENT</b> of the Board of Education.
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**Item 13**

**Designation of Board Meeting Time and Place**

Motion of Mr. DeMatteo, Seconded by Mrs. Balistreri, as to item 13, Designation of Board Meeting Time and Place.

Before a vote was taken there was a

Motion of Mr. DeMatteo, Seconded by Mrs. Balistreri, to amend the resolution to add the month of August to the schedule.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED:

that the Elmwood Park Board of Education designate the **fourth Tuesday** of each month as its Work Meeting and Regular Meeting day. All Work Meetings are to be held at 6:30 p.m. in the Memorial High School Teachers' Cafeteria, and all Regular Meetings are held at 8 p.m. in the Memorial High School Media Center, as attached, or in other locations as announced and posted.

**May 24, 2011**

**June 28, 2011**

**August 23, 2011**

**September 27, 2011**

**October 25, 2011**

**November 22, 2011**

**December 20, 2011\***

**January 24, 2012**

**February 28, 2012**

**March 27, 2012**

**April 27, 2011**

Note: There will be no board meetings in July unless necessary. \*Changed to the second Tuesday of the month to accommodate Christmas week.

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**Item 14**

**Designation of Banks as Depositories**

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, relative to item 14, Designation of Banks of Depositories.

Vote: Approved by roll call vote of the members present.

BE IT RESOLVED:                   that the Board of Education designates the following banking depositories for district accounts and/or investments:

BE IT FURTHER RESOLVED:       that the banks be notified with respect to the signatories as listed below:

**VALLEY NATIONAL BANK**

**General Account**

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**Two** signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President or**

**Lori Sproviero, Vice President**

**Payroll Account**

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**Two** signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Clair Kalinowski, President or**

**Lori Sproviero, Vice President**

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**Payroll Agency Account** \_\_\_\_\_

**One** of the following signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President**

**Athletic Account** \_\_\_\_\_

**Two** signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President or**

**Student Activity Account**

**Two** signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President**

**Food Service Account**

**One** of the following signatures required:

**William P. Moffitt, Board Secretary/Business Administrator,**

**Claire Kalinowski, President**

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**Before/After Care Account**

One of the following signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President**

**Summer Camp**

One of the following signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President**

**Summer Session Account**

One of the following signatures required:

**William P. Moffitt, Board Secretary/Business Administrator, or**

**Claire Kalinowski, President**

BE IT FURTHER RESOLVED:

that the Business Administrator be authorized to invest surplus funds of the Board of Education from time to time as appropriate; and

BE IT FURTHER RESOLVED:

that such investments be reported to the Board of Education at its next scheduled meeting.

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**Item 15**

**Designation of Newspapers for Advertisements**

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, relative to item 15, Designation of Banks Newspapers for Advertisements.

Vote: Approved by roll call vote of the members present.

BE IT RESOLVED:                                   that the Board of Education hereby designates the following as official newspapers in which to insert any legal advertisements of the Board of Education:

**THE RECORD  
THE HERALD NEWS  
COMMUNITY NEWS (formerly the Shopper)  
THE STAR LEDGER**

BE IT FURTHER RESOLVED:                                   that the Board Secretary has the authorization to insert legal ads in any one of the newspapers depending upon the legal requirements and cost of said ads.

Prior to a vote on Item 16, Andrew Brown, Board Attorney, gave a presentation on the code. The Code of Ethics was read aloud for the public.

**Item 16**

**Adoption of Code of Ethics for School Board Members**

Motion of Mr. DeMatteo, Seconded by Mrs. Balistrieri, relative to item 16, Adoption of Code of Ethics for School Board Members.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED:                                   that the board of education hereby adopts the Code of Ethics for School Board Members and authorizes the board secretary/business administrator to reflect in the minutes that a discussion transpired in regard to the school Ethics Act as required and attached.

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**Item 17**

Motion of Mr. DeMatteo, Seconded by Mrs. Balistreri, relative to items 17 through 28.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mr. Cannizzo, recused himself from the vote on item 26.

**Adoption of Governance Manual**

BE IT RESOLVED: that the Elmwood Park Board of Education hereby adopts the current **GOVERNANCE MANUAL** as the policies for the district.

**Item 18**

**Appointment of Board Secretary/Business Administrator/Purchasing Agent**

BE IT RESOLVED: that **WILLIAM P. MOFFITT** be appointed as **BOARD SECRETARY/BUSINESS ADMINISTRATOR** commencing July 1, 2011 through June 30, 2012. Contract forthcoming.

BE IT FURTHER RESOLVED: that **WILLIAM P. MOFFITT** be designated the Elmwood Park Board of Education **QUALIFIED PURCHASING AGENT** in Compliance with Chapter 440, Laws of 1999 and N.J.S.A. 18A:18A-2 commencing July 1, 20011 through June 30, 2012. and

BE IT FURTHER RESOLVED: that **WILLIAM P. MOFFITT** be authorized to advertise for bids and/or solicit quotations for all work, materials, and supplies as per N.J.S.A. 18A:18A-4 and N.J.S.A. 18A:18A-9 commencing July 1, 2011 through June 30, 2012.



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**Item 19**

**Appointment of Board Attorney/Labor Negotiator**

BE IT RESOLVED:                   that **SCHWARTZ, SIMON, EDELSTEIN & CELSO, ESQS.**, be reappointed as **GENERAL COUNSEL/LABOR NEGOTIATOR** commencing July 1, 2011, through June 30, 2012.

**Item 20**

**Appointment of Bond Counsel/Bond Counsel/Project Counsel**

BE IT RESOLVED:                   that, **WILENTZ, GOLDMAN & SPITZER, ESQS.**, be reappointed **BOND COUNSEL** commencing July 1, 2011, through June 30, 2012.

**Item 21**

**Appointment of Board Auditor**

BE IT RESOLVED:                   that, **FERRAIOLI, WIELKOTZ, CERULLO, CUVA, P.A.** be reappointed **BOARD AUDITOR**, commencing July 1, 2011, through June 30, 2012.

**Item 22**

**Appointment of Board Architect of Record**

BE IT RESOLVED:                   that, **DI CARA/RUBINO ARCHITECTS** be reappointed **BOARD ARCHITECT OF RECORD**, commencing July 1, 2011, through June 30, 2012.

**Item 23**

**Appointment of Professional Sports Medicine Associates, LLC**

BE IT RESOLVED:                   that, **PROFESSIONAL SPORTS MEDICINE ASSOCIATES, LLC.** be reappointed as district physician to provide medical services to the Elmwood Park School District effective July 1, 2011, through June 30, 2012.

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**Item 24**

**Appointment of Insurance Broker of Record**

BE IT RESOLVED:                   that, **NATHAN LANE AGENCY, INC.** be reappointed  
**INSURANCE BROKER OF RECORD** commencing  
July 1, 2011, through June 30, 2012.

**Item 25**

**Appointment of Employee Benefits Broker of Record**

BE IT RESOLVED:                   that, **BROWN & BROWN BENEFIT ADVISORS**  
be reappointed **EMPLOYEE BENEFITS BROKER  
OF RECORD**, commencing July 1, 2011 through  
June 30, 2012.

**Item 26**

**Authorize Continued Participation in Programs**

BE IT RESOLVED:                   that the Elmwood Park board of Education does  
hereby authorize the district's participation in the  
following programs:

**ACES /Alliance for Competitive Energy Services**  
**Bergen County Cooperative Pricing/Procure**  
Various Supplies and Services  
**Bergen County Utilities/School Laboratory Waste**  
Removal Grant Program  
**Educational Data/Skilled Trade Bids**  
**Middlesex Cooperative Pricing/Procure Various**  
Supplies and Services  
**Morris County Cooperative/Procure Various**  
Supplies and Services  
**State of New Jersey Cooperative/Procure Various**  
Supplies and Services

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**Item 27**

**Resolution Authorizing Transfer of Funds**

BE IT RESOLVED: that, pursuant to N.J.S.A. 18A:22-8.1, the Elmwood Park Board of Education does hereby authorize the Chief School Administrator, or his designee, to approve budget appropriation transfers among line items and program categories between meetings of the board; and

BE IT FURTHER RESOLVED: that these transfers shall be reported to the board at the next regular meeting, ratified and duly recorded in the board minutes.

**Item 28**

**Attendance at New Jersey Conventions**

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby authorize the attendance of board members, superintendent of schools, board secretary/business administrator and board attorney at the **New Jersey School Boards Conventions** in accordance with Board Policy and contracts.

The meeting was opened to the public at 8:55 p.m. and closed to the public at 10 p.m.

The following individuals addressed the board during the public portion of the meeting.

<u>Name</u>	<u>Address</u>	<u>Topics</u>
Daniel Golabek	44 Godwin Avenue	Thanked Ms. Pellegrine for last three years of service; Thanked Mr. Bufis for listening to students; Wished Mrs. Policano well and was confident she would succeed; Inquires as to both the district and Recreation Department Summer Camp; Spoke at

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		length relative to the non-reappointment of Teacher/Coach; Requested board reconsider their decision; Commented on having board attorney present at the meetings.
Joseph Crane	246 Lee Street	Upset over board not reappointing Teacher/Coach. When he became loud and accusatory, he was asked to leave the podium and complied.
Nick Crane	246 Lee Street	Spoke in support of Teacher/Coach not re-hired.
Victor Mikhailorsly	8 Augusta Street	Spoke about Summer Camp, coach and several other teachers not coming back. Supported the coach not being rehired; Suggested reducing administrative staff.
Ali F.	13 Willow Street	Supports coach being let go. He helped him improve his Grades from failing.
Nazar Mohammed	103 Boulevard	Spoke in support of coach and how the coach taught him a lot, how he was an outstanding coach, won events.
Aliexander Miklailorsly	8 Augusta Street	Spoke in support of teacher/coach not being rehired.

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Jeff Freitag	35 Hillman Drive	Questioned whether there would be a resolution on next week's agenda approving non-renewals; Questions relative to statutes.
Melissa Spina	99 Hamilton Avenue	Upset about teachers not being rehired and spoke about her sadness.
Mohammed Sheto	5 Lee Street	Compared his education in Egypt to how it is in the district. Spoke in support of teacher and coach not being renewed.
Steven Dare	106 Florence Place	Spoke about need for good teachers and coaches being retained.
Matthew Dare	106 Florence Place	Commented on how he met a coach in seventh grade, how he was impressed by him, and how interested the coach was in his students.
Michael Bufis	14 Philip Avenue	Comments on meeting notices and their being advertised in periodicals; Commented on how he felt board attorney should be present at each meeting; Read letter he received on termination of coach Read e-mail he received relative to soliciting free show tickets from other board members who were not using them.

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Lucero Vilcheo	122A Boulevard	Spoke I support of teacher not being rehired.
Casey Chan	80 Columbia Street	Spoke in support of terminated teachers; Spoke in support of coach being terminated and how he helped him in the past.
Joseph Crane	246 Lee Street	Wanted the board to remember that they solicited the coach from another district.

Motion of Mr. Cannizzo, Seconded by Mrs. Gerardi, to enter into closed session at 10:05 p.m.

Vote: Approved unanimously by roll call vote of the members present.

WHEREAS: the Elmwood Park Board of Education must discuss a subject concerning legal matters; and  
WHEREAS: said subject is not appropriate to be discussed in a public meeting; and  
WHEREAS: said subject is within the exemptions permitted to be discussed in private session pursuant to P/L/ 1975, Chapter 231, it is therefore  
RESOLVED: that the said subjects shall be discussed in private session by this board and administrative staff, and information pertaining thereto w9ll be made available to the public as soon thereafter as possible once the reasons for nondisclosure no longer exists.

By motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, and unanimously approved by those present, the board returned form closed session at 10:48 p.m.

Upon returning from recess, by motion of Mr. Cannizzo, Seconded by Mrs. Pellegrine, the meeting was adjourned at 10:50 p.m.

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I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, May 17, 2011, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt  
Board Secretary